The Essex Institute

Annual Report

April 1, 1981 - March 31, 1982
Annual Report

ESSEX INSTITUTE ANNUAL REPORT
April 1, 1981-March 31, 1982

Executive Committee
(As of June 1, 1982)

Edward H. Osgood, President E. 1969-
Stuart W. Pratt, Vice-President C. 1977-79, E. 1980-
William L. Saltonstall, Vice-President C. 1979-80, E. 1980-
Peter B. Seamans, Vice President & Asst. Secretary C. 1972-78, E. 1973-
Charles S. Tapley, Vice-President C. 1950-53, 1956-77, E. 1951-73, 1979-
Richard S. West*, Vice-President C. 1967-77, E. 1974-
Albert Goodhue*, Secretary C. 1954-78, E. 1962
H. Gilman Nichols, Treasurer C. 1977-78. E. 1978-

Council
(As of April 27, 1982)

Term expires 1983
Frederick S. Allis, Jr., C. 1979-
John J. Fox, C. 1979-
William C. Loring, C. 1979-
Francis P. Story, C. 1979-

Term expires 1984
Frank McQ. Gring, C. 1976-
Roger H. Hallowell, C. 1980-
Kevin B. Harrington, C. 1980-
Mrs. Emerson T. Oliver, 1980-

Term expires 1985
Thomas A. Askew, Jr., C. 1980-
Nathaniel S. Coolidge, C. 1979-
Cornelius C. Felton, C. 1976-
Frederic A. Sharf, C. 1981-

Term expires 1986
W. Gardner Barker, C. 1980-
Mrs. Paul T. Haskell, C. 1976-
Mrs. Edward L. Peirson, C. 1978-
Nicholas Xanthaky, C. 1980-

Ex Officio

Mrs. Patrick Conley, Chairman, Ladies Committee (October 1979-)

* "C" indicates Council; "E" indicates Executive Committee.
Members of the Executive Committee are not required to be members of the Council

* Former presidents of the Essex Institute

Honorary Curators
(As of April 27, 1982)

Honorary Curator of Silver
Martha Gandy Fales

Honorary Curator of Costumes
John R. Burbidge

Honorary Curator of Furniture & Pewter
Dean A. Fales, Jr.

Honorary Curator of Military Collections
Malcolm Johnson

Honorary Curator of Paintings
Nina Fletcher Little
### Committees 1981 - 1982

The president is a member of all committees and the director is an ex-officio member.

<table>
<thead>
<tr>
<th>Executive Committee, Special</th>
<th>Ladies Committee</th>
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<tbody>
<tr>
<td>E. H. Osgood, Chairman</td>
<td>Mrs. Patrick Conley, Chairman</td>
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<td>H. Gilman Nichols</td>
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<td>Albert Goodhue</td>
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<td>Andrew Oliver</td>
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<td>Stuart W. Pratt</td>
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<td>William L. Saltonstall</td>
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<td>Peter B. Seamans</td>
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<td>Charles S. Tapley</td>
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<td>Richard S. West</td>
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<td>Bryant F. Tolles, Jr.</td>
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<tr>
<th>Finance Committee, Standing</th>
<th>Museum Committee, Standing</th>
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<tr>
<td>H. Gilman Nichols, Chairman</td>
<td>Frederic A. Sharf, Chairman</td>
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<td>Edward H. Osgood</td>
<td>W. Gardner Barker</td>
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<td>Richard S. West</td>
<td>Wendy A. Cooper</td>
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<td>Albert Goodhue</td>
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<td>Mrs. Paul T. Haskell</td>
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<td>Bartlett Hayes, Jr.</td>
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<td>William C. Loring</td>
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<td>Mrs. James Marsh</td>
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<td>Mrs. Edward L. Peirson</td>
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<td>Stuart W. Pratt</td>
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<td>Richard S. West</td>
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<td>Anne Farnam</td>
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<tr>
<th>Library Committee, Standing</th>
<th>Museum Royalties Committee, Special</th>
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<tr>
<td>John J. Fox, Chairman</td>
<td>Mrs. Edward L. Peirson, Chairman</td>
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<tr>
<td>Thomas A. Askew, Jr.</td>
<td>Mrs. Albert Goodhue</td>
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<td>C. Conway Felton, Jr.</td>
<td>Mrs. Wilbur T. Moulton</td>
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<td>Joseph T. Flibbert</td>
<td>Mrs. Dwain B. Smith</td>
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<td>Robert W. Lovett</td>
<td>Anne Farnam</td>
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<td>Caroline Shillaber</td>
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<td>Marshall W. S. Swan</td>
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<td>Charles S. Tapley</td>
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<td>Richard B. Trask</td>
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<td>Robinson Murray, III</td>
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<th>Publications Committee, Standing</th>
<th>Maintenance Committee, Standing</th>
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<tr>
<td>Frederick S. Allis, Jr., Chairman</td>
<td>Stuart W. Pratt, Chairman</td>
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<td>Thomas A. Askew, Jr.</td>
<td>Robert D. Farley</td>
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<td>W. Hammond Bowden</td>
<td>Frank M. Gring</td>
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<td>Mrs. Bertram K. Little</td>
<td>Roger H. Hallowell</td>
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<td>Robert E. Monroe</td>
<td>Mrs. Emerson T. Oliver</td>
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<td>Rollo G. Silver</td>
<td>Earl P. Phinney</td>
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<td>J. P. Spang, III</td>
<td>Stanley M. Smith</td>
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<td>Katherine W. Richardson</td>
<td>Paul F. Ducey</td>
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<td>George H. Gossom, Jr.</td>
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<td>Dean T. Lahikainen</td>
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<td>Charles A. Steward</td>
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<td>Michael E. Williams</td>
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<th>Nominating Committee, Special</th>
<th>Development Committee, Special</th>
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<tr>
<td>Peter B. Seamans, Chairman</td>
<td>Richard S. West, Chairman</td>
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<td>William L. Saltonstall</td>
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<td>Peter B. Seamans</td>
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<th>Public Relations Committee, Special</th>
<th>Education Committee, Special</th>
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<td>Peter B. Seamans, Chairman</td>
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<td>Roger H. Hallowell</td>
<td>John J. Fox</td>
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<td>Francis P. Story</td>
<td>Kevin B. Harrington</td>
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<td>Anne Farnam</td>
<td>Mrs. Stephen W. Phillips</td>
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<td>Phyllis Shutzer</td>
<td>Nicholas Xanthaky</td>
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<td>K. David Goss</td>
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| Ship Rock Committee, Special          |                                     |
|---------------------------------------|                                     |
| Stuart W. Pratt, Chairman             |                                     |
| Albert Goodhue                         |                                     |
| Mrs. Sarah Robbins                    |                                     |
**STAFF**  
April 1, 1981 - March 31, 1982  
Bryant F. Tolles, Jr., Director

### LIBRARY
- **Librarian**  
  Bryant F. Tolles, Jr.  
- **Associate Librarian**  
  Robinson Murray III  
- **Assistant Librarian**  
  Mary M. Ritchie  
- **Reference Librarian**  
  Mrs. Arthur R. Norton  
- **Manuscript Librarian**  
  Caroline Preston  
- **Administrative Assistant**  
  Marylou Birchmore  
- **Manuscript Conservator**  
  Nancy C. Barthelemy  
- **Manuscript Processor**  
  Prudence K. Backman  
- **Pingree Papers Researcher**  
  Lucinda Manning  
- **Library Volunteers**  
  Dierdre Brennan  
  Ruth Chagnon  
  Arthur Cyr  
  Walter Drogue  
  Mrs. Willard Earley  
  Cornelius C. Pelton  
  Donald Gleason  
  Joyce King  
  John Morse  
  Stephen Neth  
  Barbara Sanders  
  Oliver Sargent  
  Lauri Tobin  
- **Library Intern**  
  William Marion  
- **Librarian Emeritus**  
  Dorothy M. Potter

### MAINTENANCE
- **Superintendent**  
  Paul F. Ducey  
  Michael E. Williams  
- **Assistant Superintendent**  
  Alan P. Green  
- **Maintenance Assistants**  
  Christopher Black  
  Kevin Cleary  
  *Chalmers C. Congdon*  
  Paul Girard  
  *Sandra Martin*  
  *William Toomey*  
- **Consultant**  
  *Ray K. Moore, Supt. Emeritus*

### SECURITY
- **Chief of Security**  
  George H. Gossom, Jr.  
- **Constables**  
  Harold J. Shallow  
  *John Bellows*  
  *Louis E. Dionne*  
  *Walter Kulas, Sr.*  
  *James Marshall*

### MUSEUM
- **Curator**  
  Anne Farnam  
- **Associate Curator**  
  Dean T. Lahikainen  
- **Assistant Curator for the Museum**  
  John H. Wright  
- **Registrar**  
  Bettina A. Norton

<table>
<thead>
<tr>
<th>1.</th>
<th>1/12/82</th>
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<tr>
<td>2.</td>
<td>9/27/81</td>
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<td>3.</td>
<td>to 10/9/81</td>
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<td>4.</td>
<td>11/30/81</td>
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<td>5.</td>
<td>9/21/81</td>
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<td>6.</td>
<td>9/81-11/81</td>
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<td>7.</td>
<td>CETA 1/81-4/81</td>
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<td>8.</td>
<td>6/21/81-8/19/81</td>
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<td>5/10/81-8/15/81</td>
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<td>10.</td>
<td>4/17/81-10/15/81</td>
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<td>11.</td>
<td>4/81-5/81</td>
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<td>12.</td>
<td>to 10/30/81</td>
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<td>13.</td>
<td>1/19/82</td>
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<td>14.</td>
<td>6/16/81</td>
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<td>15.</td>
<td>to 6/15/81</td>
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* Part time
+ Temporary

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1. 1/12/82  
2. 9/27/81  
3. to 10/9/81  
4. 11/30/81  
5. 9/21/81  
6. CETA 9/81-11/81  
7. CETA 1/81-4/81  
8. 6/21/81-8/19/81  
9. 5/18/81-8/15/81  
10. 4/17/81-10/15/81  
11. 4/81-5/81  
12. to 10/30/81  
13. 1/19/82  
14. 6/16/81  
15. to 6/15/81
MUSEUM (cont.)

Museum Assistants
Hope Smith 16
*Mary Silver Smith
*Kathleen Savage 17

Administrative Assistants
Elaine D. Bonney 18
Anne A. Verplanck 19

Boston University American Studies Scholar
John Klemundt 20

National Endowment for the Arts/Boston University Intern
Tanya Boyette 21
Beth Krase 22

Salem State College Intern
Paula Appleby 23

Bradford College Intern
Lindsay Cavanagh 24

House Guides
**Keith Ablow
*Laura Barnes
*Julie A. Buras
*Margaret Cardello
*Daniel Clay
William H. Harrison III
*Daithi J. Houlihan
*Thomas E. Howard
*Jennifer Lacker
*Suzanne J. Leitch
*Mary McCarthy
*Susan McGrath
*Mrs. Montgomery Merrill
*Mrs. Ray Moore
*Joan Plante
*Joanne Stankus
*Ellen Steeves
*Nina (Rosalind) Tufts

House Custodians
K. David Goss
Robinson and Susan Murray
Paul F. Ducey 25
George H. Gossom, Jr. 26

16. 9/7/81
17. to 5/29/81
18. 11/30/81
19. to 10/15/82
20. 9/1/80-6/30/81
21. 1/2/81-6/30/81
22. 9/10/81-3/31/82
23. 10/1/81-12/20/81
24. 1/4/82-3/31/82
25. to 10/9/81
26. 1/1/82
27. 4/14/82
28. 13/9/81-5/3/81
29. 3/9/82-5/23/82
30. 6/20/81-9/5/81
31. 6/2/81-9/7/81

COORDINATOR OF COMMUNITY RELATIONS
Mrs. Alvin Shutzer

Community Relations Volunteers
Donald Carlin
Hazel Carlin
Rosella Coughlin
Katherine Meaney
Patricia Moore

COORDINATOR OF EDUCATION
K. David Goss

Assistant Coordinator
Suzanne R. Merritt 27

Education Volunteers
Nancy Eberle
Jenny McKeen

Education Interns
Michael Doll 28
Joanne Hurlbut 29

ADMINISTRATION

Business Officer
Charles A. Steward

Assistant Treasurer
Peter R. Doran
*Edward W. Dennis

Assistant to the Director
Mrs. Lincoln D. Richardson

Publications & Office Manager
Mrs. Irving J. Duffy

Development Assistant
Mrs. James A. Ostheimer

Administrative Receptionist
Mrs. Richard E. Farley

Supervisor on Weekends
George H. Gossom, Jr.

Tellers
**Susan Dook 30
*Jennifer Williams
*Janice Matula
**Hope Smith 31

+ Temporary
# Ropes Mansion
Office Volunteers
Mrs. W. Benjamin Bacon
Mrs. Robert W. Osgood
Mrs. Gary A. Peterson

PUBLICATIONS
Editor, Historical Collections
Bryant F. Tolles, Jr.
Managing Editor, Historical Collections
Katherine W. Richardson

Publications Volunteers
Miss Eleanor Broadhead
Miss Margaret Fitzgerald
ESSEX INSTITUTE - LADIES COMMITTEE
1981 - 1982

Dorothy J. Ashley
Mrs. W. B. Bacon
Mrs. W. Gardner Barker
Mrs. P. Barton
Mrs. Marcus Beebe
Mrs. Oliver Black
Mrs. Richard P. Breed
Mrs. William J. Breed
Mrs. Gordon L. Brown
Mrs. H. Glover Butler

Mrs. D. C. Cahoon
Mrs. William Carpenter
Mrs. Allan M. Chagan
Mrs. Patrick Conley
Mrs. William Cox
Mrs. William Creamer

Mrs. Ralph Doering, Jr.
Mrs. Alfred Donovan

Mrs. Stuart N. Gardner
Mrs. Albert Goodhue
Mrs. Frank McQ. Gring

Mrs. Henry Hazen, Jr.
Mrs. Owen Hearty
Mrs. Robert L. Howie

Mrs. Claude K. Jones

Mrs. Leonard B. Kilgore

Mrs. George Lail
Mrs. Richard D. Lemmerman

Mrs. James A. Marsh
Mrs. Bertram T. Martin
Mrs. Henry L. Mason
Mrs. Vincent McGrath
Mrs. James A. Morrison
Mrs. Wilbur T. Moulton

Mrs. Bradley P. Noyes
Mrs. Emerson T. Oliver
Mrs. Robert L. Osgood
Mrs. Robert W. Osgood

Mrs. Edward L. Peirson
Mrs. Drayton Phillips
Miss Molly Pitcher
Mrs. Louis Pocharski
Mrs. Stuart Pratt

Mrs. Joseph C. Roper, Jr.

Mrs. James F. St. Clair
Mrs. George Sausele
Mrs. Robert R. Shapiro
Mrs. Benjamin Shreve
Miss Beatrice Stasinopolous
Mrs. Stuart B. Strong
Miss Rilda Stuart

Mrs. Bryant F. Tolles, Jr.
Mrs. Gerald B. Townsend

Mrs. Howard H. Ward
Mrs. William C. Wheaton

Mrs. Robert G. Young

Mrs. Paul Zaido
Mrs. Joseph Zelinsky
ESSEX INSTITUTE - LADIES COMMITTEE
1981 - 1982
ASSOCIATES

Mrs. Douglas Allen
Mrs. John Ballou
Mrs. George Benson
Mrs. Henry Binney
Mrs. Philip Bourne
Mrs. Richard P. Breed, Jr.
Mrs. Francis Brown, Jr.
Mrs. Louis C. Copeland
Mrs. Fredrick J. Davis
Mrs. William D. English
Mrs. W. Sidney Felton
Mrs. Roger Greenslet
Mrs. John Hand
Mrs. Carter Harrison
Mrs. Paul T. Haskell
Mrs. John Haug
Mrs. Richard D. Hill
Mrs. Sherman Holcomb
Mrs. William Houghton
Mrs. Larry Houlberg

Mrs. E. Randall Jackson
Mrs. F. Corning Kenly, Jr.
Mrs. Philip Lord
Mrs. Vincent Lyness
Mrs. Wilfred Marchand
Mrs. Eric N. Meakin
Mrs. Robert B. Minturn
Mrs. Edward H. Osgood
Mrs. Edward Parker
Mrs. Anthony Patton
Mrs. Gary Peterson
Mrs. Richard Russell
Mrs. Edward Sherman
Mrs. Dwain Smith
Mrs. Richard S. West
Mrs. Lyon Weyburn
Mrs. David Wheaton
On February 22, 1982, a disastrous fire ruined the Salem Armory next door to the Essex Institute on Essex Street. Fortunately, damage to the Institute was not severe.

(photo courtesy of Salem Evening News)
REPORT OF THE PRESIDENT

(Comments of the president given before the membership at the Annual Meeting held April 28, 1982)

The past year has been exciting, but at least one element of that excitement we could have done without. I refer to the fire which destroyed the Armory next door and came within a whisker of doing the same to us. We were fortunate that the wind blew away from us, but equally important was the magnificent support provided by the fire departments of many cities and towns - particularly that of the men of the department from North Reading. At the direction of Bryant F. Tolles, they put a piece of equipment in the parking area by the Annex and kept a steady flow of water not only on the Armory but on our roof, and that saved us. We suffered damage to the roof, windows, cornices, and to the wall. Of course, the torrent of water, which saved us, had to go somewhere when it came down, and a lot of it found its way into the basement.

The fire departments did a great job, and our staff, each and every one of them, did a super job in preserving our collections. I was here, and I can say that it was done with efficiency and without confusion. Every object that could be moved from the south wall on both floors was removed, including portraits and contents of the period rooms--it was a tremendous effort. In the cellar, when I arrived, there was a Niagara of water coming in. Bryant had a crew hard at work putting objects above water level, stopping more water from entering, and getting rid of what was there. I am very proud of the work they did. Of course, I have thanked the staff and we have thanked the city and the various fire departments. They were great, and they quickly understood the value of the Essex Institute and knew that we were worth saving. I believe that since the fire we have had at least one visit from North Reading personnel, who may not have known about us before the fire. I do not recommend having a fire as a public relations gimmick, but inasmuch as we had one, we plan to make the most of it and put on an exhibit next year on the anniversary.

We have been concerned about fire protection, and I am happy to state that we have received a generous anonymous gift which has made it possible to undertake a comprehensive rebuilding of the fire alarm and protection system for the main complex and adjacent buildings. It will strengthen and expand the present facilities. We are most grateful for this support.
Earlier this year, the Bray House on Brown Street became available to us. This was the only property in the compound area which we did not control. We bought it at a reasonable price and have plans under consideration which should make it self-supporting.

Last year I shared with you concerns of the Council. They were essentially money ones and they are still with us. The Council decided to use outside help, a consultant, to take a look at us. We have the report. The Council believes that its value lies in an outsider's view focusing attention in an orderly, unbiased manner on all areas of our operations and pointing up our strengths as well as weaknesses.

As a result of the report, the Council has formed a planning committee which in turn has been broken down into subcommittees to concentrate on each area requiring attention. Our objective is to present a plan of action to the Council at its meeting in September. I am excited and confident that with your support we will be able, financially, to make the Institute prosper. I do not want to mislead anyone. If we are to succeed, we will need more money—from present members, from expanded membership and for endowment.

I am unabashedly asking you to join in this effort. In our last annual appeal letter, I set a goal of $100,000. The membership gave us about $37,000, and of course, we are grateful, but it is not enough. I urge you to give serious consideration to our future. We need everyone's help.

In conclusion, I want to thank you all for attending this year's Annual Meeting and to introduce to you the members of the family of the late Andrew Oliver, former Institute president, an expert in the field of American arts and letters, and a devoted supporter of the Essex Institute. To honor Andy's memory, our portrait gallery has been renamed the "Andrew Oliver Portrait Gallery," and it is now my pleasure to invite you all upstairs to participate in the unveiling of the new gallery sign.

Respectfully submitted

EDWARD H. OSGOOD
President
REPORT OF THE DIRECTOR

Our April 27 Annual Meeting, which signaled an official end to the 1981-82 year, was a notably special one. On that occasion, we dedicated our upstairs Portrait Gallery to the memory of Andrew Oliver, a recent past president of the Institute, and one of its most steadfast supporters during the decade of the seventies. It was Mr. Oliver's foresighted thinking, incorporated in 1973 into a five-year operational plan, which helped to guide the Institute through this period. His service on the executive, publications, and museum committees was of inestimable value to me, the staff, and his fellow councilors. Mr. Oliver's sensible and progressive ideas reaffirmed the Institute's traditional mission, and yet also helped to launch us in new directions emphasizing broader community outreach.

The naming of the Portrait Gallery for Andrew Oliver was a most appropriate gesture. A nationally recognized scholar in the field of American portraiture, he participated actively in the planning of this space when it was refurbished in 1978-79 with funds from private donors and the National Endowment for the Arts. When the gallery was reopened for public visitation in August 1979, Mr. Oliver was the featured speaker at a special members' reception. It was this informative and entertaining talk that was the basis of the fifth volume of our illustrated museum booklet series, Windows on the Past: Portraits at the Essex Institute, which I had the pleasure of coauthoring with him. We released the booklet for distribution the evening of the dedication. This memorable event was graced by the presence of Mrs. Oliver and other members of the immediate family. We hope that future visitors to the museum will gain an appreciation of American portraiture for which Mr. Oliver had such a deep fascination.

The Institute's traditional mission, which Andrew Oliver so worked to sustain, has long been, and still remains -- to collect, preserve, and interpret materials that pertain to the history and people of Essex County and its environs from the seventeenth century to the present day. Funds permitting, we are committed to perpetuating this central purpose in the years ahead. Evidence as to the extent of our commitment was reflected in several highlighted programs and activities of the past year.

I. Collecting - In the area of collecting, for our library, museum, and historic house properties, the Institute was extremely active in 1981-82, thanks to the efforts of the curatorial
and library staffs, trustees, committee members, as well as the generosity of many donors. In addition, several important new acquisitions were made by purchase. The fruits of our collecting efforts are described under suitable headings in the main body of my report (see below).

II. *Preservation* - As for the second area -- that of preservation, conservation, maintenance, what have you, of collections, the Institute was busy on a number of fronts, but none more so than in our manuscript archives, where Manuscript Librarian Caroline Preston, and her skilled assistants, Nancy Barthelemy and Prudence Backman, completed the second year of a twenty month National Endowment for the Humanities outright pilot grant project to organize, selectively conserve, and process an important group of collections pertaining to the maritime history of Essex County from c. 1650 to c. 1890. Among the papers catalogued, with new finding aids, during this period were those for Benjamin Pickman, John Touzell, Timothy Orne, Philip English, and for the Crowninshield, Hathorne, Derby, Goodhue, Curwen, Kinsman, and Ward families. We have just embarked on phase two of this landmark project thanks to an outright extension grant of $73,600 from the N.E.H. With our two current processors and a new technical assistant, we will process over 100 additional collections, occupying over 500 linear shelf feet, providing each with uniform finding aids. When the entire project is completed in early 1984, some 70% of the Institute's heretofore unprocessed or inadequately processed manuscripts (including those in areas of literary, political, religious, economic, and social history) will have been catalogued according to modern standards, and reported to the *National Union Catalogue of Manuscript Collections*, published by the Library of Congress. At that time we will have published a full-issue *Guide to Maritime Collections* at the Essex Institute in our quarterly *Historical Collections*. This will represent a great milestone in the distinguished history of the James Duncan Phillips Library. A major research strength of the Institute will then be able to be fully utilized for the first time ever.

III. *Interpretation* - The interpretation role, the third area of the Institute's central purpose, could not be more impressively illustrated than by the special project currently being developed by curator Anne Parnam and the museum department in Plummer Hall, the main museum building. Last November we were notified by the National Endowment for the Humanities that the Institute had been granted $26,400 to provide interpretation of the Essex County history in our permanent exhibits and visitor orientation programs. Since December we have concentrated on the reinstallation of one-half of the main upstairs gallery to treat such themes as settlement in a new land, the growth of a merchant and maritime economy in the eighteenth and early nineteenth
century, Essex County's brief hegemony in world trade, cultural, and social life during the Victorian period, and the effects of industrialization on two of the county's major towns (Salem and Lynn). The visitor orientation initiated to explore and develop these themes will include an illustrated self guiding gallery tour brochure for the entire museum facility, and a ten-minute slide/tape presentation interpreting the museum galleries and seven historic house properties within the context of Essex County history. The Institute museum has long been organized according to the antiquarian or "collection of collections" approach to object display -- while this approach will be maintained in the majority of the exhibit cases, we will now be able to permanently offer to the membership and to the visiting public a major interpretative exhibit focusing on this region of Massachusetts. This has been needed at the Institute, and should help to enhance the museum's public image.

While the above described projects represent major accomplishments in the Institute's recent history, no annual report could do full justice to all of our organizational activities without a comprehensive summary of each department's operational high points for the year.

Museum and Houses

Turning to the work of the curatorial staff in the main museum and houses, let me first direct attention to our remarkable success in securing grant support for vital special projects. Not only did the National Endowment for the Humanities (see above) see fit to place its confidence in us, but the National Endowment for the Arts chose to award us $4,480 to continue our program of portrait conservation, which has been going on for several years, and $6,300 towards the publication of an illustrated booklet on our fine silver collection. The museum booklet series (to which a volume on our portraits was added this year) will be further augmented by the publication of a booklet on our outstanding textile collection for which we received a grant of $5,000 from the Stevens Foundation and a generous anonymous gift. These two booklets should be ready for distribution by the beginning of 1983 and will expand the series to seven titles. This effort to publish the collections, and thereby better acquaint the general public with what is here, is very important in promoting the Institute.

Our 1981-82 exhibition program was highlighted by our special summer show, "93 Years of America at Play: The Games of Parker Brothers," which featured on a loan basis selections from Parker Brothers' rich
holdings of historic games. Accompanied by a gala opening reception, a corporate/institutional members evening, a Monopoly Tournament, and a life-size Monopoly game outside our complex on Essex Street, this exhibition had great audience appeal, and is representative of the kind of outreach programming that we want to do more of in the future. An added attraction during the summer was our annual display of artifacts, books, and manuscripts under the title of "Salem Witchcraft: Documents of an Early Colonial Drama" -- this has and will inevitably continue to have predictable in the years to come. Two excellent small-scale spring exhibitions were installed under the provocative titles, "Scratching Birds and Profile Mountain: Some Prints of Bufford and Prang," and "The Joy of Dining as Shown in Art." From the middle of November to the end of February, the Print Room and adjacent hallway accommodated "William Morris Hunt and the Summer Art Colony at Magnolia, 1875-1879," another show in our continuing Essex County artist series. This year's winter exhibit focused appropriately on the subject of parlor and cooking stoves used in nineteenth-century Salem, and was highlighted by a lecture by Frank White, curator of mechanical arts at Old Sturbridge Village. Our final show of the year, which continued into the new fiscal year dealt with the topic, "Salem Parks: Open Spaces for History and Recreation."

One of the major museum-related events of 1931-1932 was the formal dedication of the Clement-Derby-Beebe Summer House at the reception held on June 16 in the Crowninshield Gardens behind the main Institute complex. On this occasion a plaque was unveiled bearing the following inscription:

The Clement-Derby-Beebe Summer House (c. 1800) originally stood on an estate overlooking the Lake Quannapowitt in Wakefield. It was given to the Essex Institute in 1973 by Dr. and Mrs. Frederick F. Marmo of Wakefield, and was moved to Salem and restored through the generosity of the Lucius Beebe Fund of the Wakefield Historical Society, the Essex Institute Ladies Committee, and Mr. and Mrs. Marcus G. Beebe.

This marvelous, highly unusual little period building required over two years to renovate, exclusively under the direction of former superintendent of maintenance Paul Dacey. The summer house, featuring fine McIntireesque Federal details, enhances the Institute's already distinguished collection of historic buildings which as a group represent the major stylistic periods in Salem's architectural development to the mid-nineteenth century.

As for staff changes last year, the department welcomed back Elaine Bonney (who formerly worked here) as administrative assistant, replacing Anne Verplanck, who took a position with the Boston National Historical Park. In September Hope Smith succeeded Kathleen Savage as museum assistant and guide for the Gardner-Pingree House.
Eighteen paid house guides served the Institute at various times, and there were interns from Boston University, Bradford College, and Salem State College. A total of thirty-nine volunteer guides provided yeoman service in the houses during the peak visitation season (June 1-October 31), and seventeen of these people, several of whom were new, received special certificates for guiding forty or more hours.

At the Annual Meeting, Curator Anne Farnam presented her yearly slide-illustrated capsule description of museum acquisitions. Accessions for 1981-1982 totaled 352 and included 299 by gift, 9 by purchase, 10 by loan, and 34 by discovery of previously uncatalogued objects in the permanent collections. By use of the Museum Objects Fund and the Stuart Memorial Fund, the Institute was able to acquire several outstanding items -- six "bird cage" Windsor chairs (c. 1800-15), branded I.C. (James Chapman) Tuttle, Salem; an oil on canvas, "Marblehead, Massachusetts," by J. Foxcroft Cole, 1880; an oil portrait of the Osborn family (mid-19th century), Danvers; a Federal-era mirror with label of George Dean, Salem; and, an Osborn(?) family daguerreotype, c. 1870. On a competitive bidding basis, duplicate or extraneous clothing, picture frames, trunks, and furniture were disposed of, and the sales revenue added to the endowment of the Museum Objects Fund.

As a result of the generosity of many donors, the Institute enjoyed an unusually fine year in the area of gift additions to the museum holdings. The major gift of 1981-82 (from Claire C. Lyman, Wayzata, Minnesota) was a marvelous collection of thirteen paintings by the Lynn artist C.E.L. Green (1844-1915), the subject of an N.E.A. -funded exhibition held here in 1980. Alas, limited space does not permit me to list every one of the many gifts received, but to all donors we have expressed our gratitude by mail, and in many instances, also in person. The high points include: a sampler on green linen (c. 1850) made by Sally M. Bowen, Marblehead, Massachusetts, from Fredrick W. Story, Salem; thirty plaques (20th century) by sculptress Sarah Symonds of Salem, from Henry Rybicki, Medford, Massachusetts; oval portraits of Eben and Emma Sutton (c. 1850), a sampler by Elizabeth Gardner (c. 1825), and Gardner family copper and bronze hot water urns (c.1790), from Mrs. Gardner Sutton and Mrs. Jonathan Lee Healy, Boston; an oil panel portrait of John White Treadwell, probably by James Frothingham, from William Floyd Nichols, Smithtown, New York; three games and one 17th-century antique English chair, from Mrs. G.E. Benson, Salem; an oil painting of Eastern Point Lighthouse (c. 1945) by Emile Grupé, from Edmond Clegg, Jr., Providence, Rhode Island; a framed etching of Hugh Peters (c. 1800), from Rev. and Mrs. Sewall Emerson, Marblehead; an oil sketch of Betty Balch by Isaac Caliga, two samplers, and a watercolor family tree of Sarah Symonds and Benjamin Deland (c. 1305), by E. Hall (given in memory of Mrs. Robert Churchill), from the Misses Eleanor and Elizabeth Broadhead, Salem; five evening dresses and three day dresses worn by his mother as wife of U.S. Senator Leverett Saltonstall (1950s), from William
L. Saltonstall, Manchester; six Sheraton fancy chairs (c. 1810), from Mrs. David Farnum, Midway, Utah; landscape painting, *Saco River*, by Marion P. Sloane, from Mr. and Mrs. Barry Scheckner, Providence, Rhode Island; one Japanese Cloisonne fruit stand, one basket with tea-set, Chinese, export Medallion ware (late 1800s), one tea caddy (c. 1790), export porcelain, one helmut-shaped creamer (c. 1790), export porcelain, from Mrs. Ester Hardenbergh, Washington, D.C.; oil painting of a young child with chicks in a yard, grisaille on masonite, signed Edw. Burrill (c. 1830), from Fredrick Sharp, Brookline, and Mr. Paul Kossey, Lexington, Massachusetts; etching, *Old Witch House*, Salem, by L.J. Bridgman (1897), from Mrs. W. Benjamin Bacon, Beverly, Massachusetts; embroidery (c. 1790), and selection of wallpaper from 358 1/2 Essex Street, Salem, from Mrs. Paul T. Haskell, Marblehead, Massachusetts; table with printed paper on top (c. 1830) by Louis Prang for his daughter, from Nancy F. Hammond, Marblehead; drafting table with rulers used by William C. Rantoul, architect, from William C. Loring, Beverly; white christening coat (c. 1390) which belonged to her father, Augustus Lowell Putnam, from Mrs. Peter B. Seamans, Marblehead; red leather wallet (c. 1875) which belonged to John Robinson, from Stephen T. Wheatland, Brookline; two Leeds china gravy boats (c. 1730), from Miss H. Elsbeth Harrison, Portland, Maine; pencil and wash drawing of the Liberty Hill Riot (1844), from Mrs. Diane M. Burns, Salem; beaded dress from Paris (1920s), two child’s dresses, and four exhibit plates for paintings by Frank W. Benson, from Mrs. G.E. Benson, Salem; Salem High School silver anniversary plate, from Mrs. Arthur R. Norton, Salem; two-piece white linen dress worn by Mrs. S. Warren Sturgis (1374-1939), white mull dress worn by Susan Parker Bainbridge at an 1324 ball for the Marquis de Lafayette, and other clothing items, from Miss Susan Goodale, Ipswich, Massachusetts; ten games and one metal plate for Monopoly money, from Parker Brothers Games, Salem; pair of white leather wedding shoes with Salem label (c. 1815), from Richard S. West, Wenham, Massachusetts; Fitzhugh jug, two dresses, and other clothing items, from Mrs. Francis Brown, Salem; and one framed photograph of Sarah Silver (1317-1898), from Miss Mary Silver Smith, Salem.

Over the course of the year, Registrar Bettina A. Norton was kept extremely busy processing loans "in" to the Institute, as well as loans "out." A total of 145 loan objects were received from 25 institutions for in-house exhibitions. At a meeting of the Museum Committee, our annual continuing loan list, consisting of 181 items to 25 institutions, was approved. Over 150 loans of a temporary nature were extended for exhibitions at 31 other museums and organizations -- the Museum of Fine Arts, Boston, for its major show, "New England Begins: The Seventeenth Century"; the House of Seven Gables, Salem; the Peabody Museum of Salem for its exhibit, "Natural History in Victorian Salem"; the Ellis Memorial
Antique Show; the Museum of our National Heritage, Lexington, for "George Washington, American Superhero" the Worcester Art Museum; the New Britain (Conn.) Museum of Art; the Hammond Castle, Gloucester, Massachusetts; the Currier Gallery of Art, Manchester, New Hampshire; and, the Balch House of the Beverly (Mass.) Historical Society.

During the year we were able to secure a one-year extension for completion of the Plummer Hall attic storage expansion from the N.E.A., which granted us $10,000 for this purpose in early 1981 -- this will give us sufficient time to raise the required matching funds. Research on the historic houses was continued with the objective of more accurate and lively interpretation. The entire Institute family was saddened by the news of the death of Madeline Merrill, our former Honorary Curator of Dolls, who passed away during the summer. This year's Guides Treat was a bus trip to North Andover where over forty volunteers visited the North Andover Historical Society, the Stevens-Coolidge House, and "Osgood Hill." Over the weekend of June 18, 19, and 20, the department involved itself with the American Historical Print Collectors Society Annual Meeting, cohosted with the Peabody Museum and the Hawthorne Inn. Again, as in previous years, the members of the department contributed to the "outreach" of the Institute through lecturing, publications, and meeting attendance.

Library

Readers services continued to receive the highest priority in the James Duncan Phillips Library during 1981-1982 as they have in the past. Again, our staff professionals, assisted by several extremely valuable volunteers, committed the majority of their available work time to satisfy the demands of researchers. Statistics for the year indicate that the total number of visits (2,755, including 1,094 members) were approximately the same as last year. All told, we counted 1,126 readers in the reading room, of which 164 made use of manuscript collections, a number for prolonged periods of time. Mail correspondence was down from the previous year, but we still serviced 990 mail queries, many as a result of volunteer aid. In the process of handling the needs of researchers, our photographic collection assistant responded to 92 letters, and made 158 sales transactions, (photographs as well as permissions) which provided welcome nonendowment income. Among the topics researched in the library were: the shoe industry in Essex County; Salem housewrights; Salem volunteer organizations to 1860; religion in Andover, 1840-70; the seventeenth-century split between Salem and Salem Village; social mobility in Revolutionary War Salem; the role of taverns in eighteenth-century America; early contact with the Fiji Islands, 1800-50; United States trade in the Indian Ocean, 1780-1860; the Salem-Madagascar trade; the U.S. community in Canton, China; the reimmigration of New England settlers to England, 1640-60; seventeenth-century American
During 1981-82 the library received 730 printed additions to the collections of which 243 were by purchase, and 487 by donation. Our several library acquisitions funds continued to serve us well, and were expanded by virtue of disposals of duplicate or extraneous books, pamphlets, and periodicals that do not fit under the library's collecting guidelines. There were a total of 40 manuscript acquisitions, 13 by purchase, and 27 by gift. Arriving as gifts were an 1848 diary kept by Manuel Fenollosa, and a large and rich collection of architectural drawings, sketches, and business records from the estate of William Rantoul. Our manuscript purchases include an 1857 logbook for the ship *Polyneia*, three John G. Whittier letters, an 1856 logbook for the bark *Three Brothers*, a collection of Chamberlain family correspondence written during the Civil War, and an 1845-48 logbook for the bark *Ezpeleta*. While the number of purchases was not as great as last year, the quality was high in this always unpredictable field.

Beyond the routine aspects of readers' services and acquisitions, the library staff conducted several other significant activities worthy of mention. With funds provided under the N.E.H. maritime manuscripts conservation program in the laboratory established a few years ago in the basement of the Daland House. By aid of a grant from the Salem Marine Society, George Curwen's account books were completely restored. The Massachusetts Council on the Arts and Humanities granted the Institute funds to carry on a manuscript map conservation project initiated last year, and twenty-five additional maps were treated. A small technical assistance grant, also from the Council, enabled us to hire consultants to assess the conservation needs of our photograph holdings, and we are hopeful, pending the future availability of federal dollars, that we will eventually be successful with a grant proposal aimed at restoring this large and important collection. During the year the library staff donned curatorial "hats" and put on three small exhibits treating recent acquisitions, maritime manuscripts, and the Essex County Court and 1692 witch trial documents. We had 713 books and periodical articles catalogued, and 38 volumes were sent out for binding, courtesy of the Jones and Washington Very Fund. Thanks largely to the N.E.H.
cataloguing project, our manuscript processing statistics were particularly impressive, as 44 separate collections were properly organized and furnished with descriptive and finding aids.

The Institute has long fostered the professional growth of its staff members, and in 1981-82 several library staff participated in outside professional activities. Associate Librarian Robinson Murray spoke to the New England Library Information Network Rare Book Group on broadside cataloguing in December, and also attended meetings of the Essex County Cooperating Libraries, the Essex County Historical Association, the New England Chapter of the American Printing History Association, the Boston Archivists Group, the New England Archivists, and the Committee for a New England Bibliography. Assistant Librarian Mary Ritchie was present at a meeting of the Essex County Cooperating Libraries, and the NELINET group, mentioned above. Caroline Preston, who joined the staff as a manuscript librarian in early 1981, attended meetings of the Boston Archivists Group, the New England Archivists, and the Society of American Archivists. The professional involvement of the Institute staff reaps rich benefits, spreading the word about all that we do.

Education

The education department experienced a steady level of school group visitation for 1981-82, and also kept productively active in a number of ways. Attendance for school group programs, both "in house" and "outreach," was 9,897, representing a slight increase over the preceding year despite cutbacks caused by the impact of "Proposition 2 1/2" in Massachusetts. Our new assistant coordinator of education, Suzanne Merritt, joined the staff in May, just in time to assist in the hosting of school groups, and through her interest in aesthetic education, she promptly contributed to the quality of the Institute's school group programming. During the year Suzanne did double duty in the department for coordinator David Goss, who was on partial leave completing course work for his Ph.D. at Boston University.

Last summer, buoyed by the support given the program by the Massachusetts Council on the Arts and Humanities, the department presented a very successful workshop series tied in with the special exhibition of Parker Brothers games (see above), and twenty-five local students participated in each of five sessions. Also during the summer, our faithful group of education volunteers was augmented, and our topical audiovisual program, "The Witchcraft Trials of Salem, 1692," was revised for use in conjunction with our annual exhibit on the same subject. An adult film festival featuring the films of Merchant and Ivory Productions, makers of "The Europeans," was held in July. In addition, the department worked on a weekly basis with the Salem Title I and the
North Shore Gifted and Talented programs.

In the fall the department welcomed additional school groups, and introduced a new adult education course entitled "China Miniatures," taught by Elizabeth Chambers, which was fully subscribed. For the eighth time, we offered George Michael's famous "Encountering Antiques" course, which attracted thirty-eight participants. Students from local schools profited from two Walt Disney film programs—"Wind in the Willows," and "Legend of Sleepy Hollow." In December the department presented a film showing of "Mary Poppins," workshops on "Christmas Ornament Making," and, with the cooperation of Parker Brothers Games, put on "A Christmas Classic" celebration, featuring a display of antique dolls and toys, a Christmas tree decorated with antique ornaments, Victorian costumes, tree ornament-making classes, and special guest appearances by Santa Claus.

During the winter and the spring months, time was devoted to preparing the annual grant proposal for the program to the Massachusetts Council, and to drafting a pilot grant proposal to the National Endowment for the Humanities for the establishment of a trial aesthetic education resource program. The department also worked on plans for the new Institute introductory slide/tape show (see above), trained new department volunteers, solicited group visitations from new groups, and developed new instructional materials. All this would not have been possible without the generous support of the Massachusetts Council and several private donors who have backed the education program for several years.

Publications

As was the case last year, the publication program for 1931-32 was concentrated upon the quarterly Historical Collections, the quarterly Newsletter, the "Museum Booklet Series," the Samuel McIntire editorial project, and the Salem architectural guidebook. At the same time, new ideas were conceived for two popular illustrated publications--a pictorial booklet on the 1692 Salem witch trials, and a volume of historical photographs depicting Salem life and architecture before 1900 -- which we anticipate launching in 1933 upon the completion of the McIntire project. As publication costs continue to rise, we found that we must be more economical in our planning, and think increasingly in terms of producing books and pamphlets that have general audience appeal.

Our widely acclaimed "Museum Booklet Series" was enlarged by the publication of Windows on the Past: Portraits at the Essex Institute,
coauthored by the late Andrew Oliver and myself (see above). For the first time since we initiated the series, we were able to employ four-color photography for front and rear cover illustrations. Before the end of the coming year, we will publish a sixth booklet on the textile collection, which has been funded by the Stevens Foundation (North Andover, Massachusetts) and a private donor, and will be compiled by Curator Anne Farnan. In addition, the National Endowment for the Arts has supplied support toward the publication of a booklet on silver (to be written by Martha Gandy Fales, a noted scholar of silver), which, if we can secure the required matching funds, will also be out early next winter. Efforts are continuing to locate funding to publish a booklet on our superlative military collections, the text and illustrations for which were completed a year ago. Possible future titles will focus on porcelain and glassware, costumes, metalware, architectural fragments, and firefighting equipment and memorabilia. This series is of vital importance if we are to better inform our membership and the public as to the contents of our museum collections and increase visitation to the museum and historic house properties.

If there is one word that best describes the Essex Historical Collections for 1931-82, it is "variety." An unusually broad spectrum of topics dealing with Essex County and environs received attention. To honor the fine efforts of our authors, we introduced the first annual Historical Collections Prize to be awarded for the best paper published each year, based on criteria of scholarship, originality, Essex County topical reference, interest appeal of content, and writing style. James F. O'Gorman, Grace Slack McNeil Professor of Art at Wellesley College, was our first recipient (an honorarium of $100) for his article, "Twentieth-Century Gothick: The Hammond Castle Museum in Gloucester and its Antecedents," which appeared in the April 1931 issue. Our January 1932 issue focused on a single topic -- Nathaniel Hawthorne's last years, 1850-64 -- and included seven articles drawn from the October 1930 "Concord Conference" of the Nathaniel Hawthorne Society. Articles in other issues dealt with: Herbert N. Casson and the American Labor Church, 1893-93; the Essex County Court of General Sessions of the Peace in the eighteenth century; Jack Kerouac's Lowell; William Morris Hunt and the summer art colony at Magnolia, Massachusetts, 1876-79; growing up in North Beverly, Massachusetts, in the 1920s; the shoemaking industry in Marblehead, Massachusetts; the diaries of a Beverly shoe-binder, Sarah E. Trask, 1849-51; the Massachusetts Bank plans of Alexander Parris; and witchcraft on Cape Ann, 1692. In addition, four book reviews were published, and paid advertising was introduced.

Professor Paul F. Norton (Department of Art, University of Massachusetts-Amherst) continued his editorial work on the papers
of Salem's accomplished master builder and carver, Samuel McIntire (1757-1811), and he is hopeful that the text for a volume of McIntire's drawings and business papers may be ready for final publication steps by the end of 1932. For several years subvention money has accumulated from the income of the James Duncan Phillips Fund, so that when the final copy is ready for the printer, we will be able to move right ahead with the publication of what will be a noteworthy contribution to scholarship. Also in the field of architectural history is my own illustrated guidebook to Salem architecture which will be completed this summer, and published, funds permitting, by the spring of 1933. We expect that this popular volume will enjoy brisk sales, especially through the Institute and other local sales outlets.

Maintenance and Physical Plant Improvements

The maintenance department suffered some personnel turnover during 1931-32, but was still able to perform daily plant upkeep tasks with efficiency. In October Paul Dicey, who had been our superintendent for the previous two-and-one-half years, left the Institute for a position in condominium maintenance; he was succeeded by Michael Williams, a furniture maker by trade, in November. Other new department members include assistant superintendent Alan Green, and housekeeper Penny Courage, who took the place of Lorraine Barker. During the summer, our peak period for special projects and grounds work, we were able to hire Sandra Martin, an Essex Agricultural and Technical Institute graduate, to tend the gardens, and Chalmers Congdon to restore the Peirce-Nichols House front fence. Other part-time people assisted the department as needs arose.

Although the department accomplished many other special project tasks during the year, the principal accomplishment was the completed restoration of the Clement-Derby-Beebe Summer House (c. 1800) as the new focal point for the Louise DuPont Crowninshield Gardens behind the main complex (see above). In association with this landmark undertaking, we also resurfaced, landscaped, and provided new fencing and wooden curbing for the rear staff parking lot, thereby greatly improving the appearance of the Institute's Brown Street frontage. In addition to the restoration of its front fence, the Peirce-Nichols House had its chimneys pointed and repainted along with the entire exterior of the building. In the vicinity of the Andrew-Safford and Gardner-Pingree Houses, brick walkways were relaid and concrete slabs replaced with gravel and garden plots. Interior painting was completed in the main complex and several houses, and cabinetwork was undertaken for the main exhibit cases as part of the N.E.H. gallery reinterpretation project (see above).
In an ongoing effort to conserve energy, the heating system in the main complex was further modified and improved, using outside contractors. With the assistance of a $55,000 federal historic preservation grant administered by the Massachusetts Historical Commission, we commenced work on the restoration (including selective brownstone replacement) of the front facade of the Daland House (library) and will complete this work during the forthcoming summer. With somewhat mixed emotions, we took a positive step toward preserving the brickwork of the main complex by removing the ivy that had almost overgrown us in recent years. Lastly, thanks to the marvelously generous support of an anonymous donor, we began a project that will eventually lead to the complete renovation and restoration of the Assembly House, its barn, and grounds, returning this historic property to superb condition for the enjoyment of future generations.

Community Relations

Last year was probably the busiest in the brief history of the Institute's community relations department, and our one full-time paid employee, Phyllis Shutzer, and several volunteers rarely had so much as a respite. Continuing indices of the department’s effectiveness were such statistical barometers as museum attendance, new membership, publication sales, and events attendance, all of which showed gains over 1930-31. Museum attendance crossed the 90,000 mark for the first time in the Institute's history, and corporate/institutional memberships remained above 100 (with several new $300 subscribers) in the face of a generally depressed economy. Our special lecture events continue to attract large numbers of people, and certain of these have had to be moved elsewhere in Salem because of the limited seating capacity (approximately 250) of our own auditorium. These figures would simply not grow if increasing numbers of people were not learning about Institute programs and activities.

The Salem Museums Collaborative, originally spearheaded through Institute efforts, progressed to become a viable entity with regularly scheduled meetings, advance planning guidelines, and a budget for joint advertising. As a result of its success, the Collaborative has been used as a model for the formation of similar groups in other communities. We remain hopeful that the interinstitutional cooperation that has occurred through the Collaborative will carry over into other areas beyond the realms of community relations.

The department was instrumental in keeping the Institute before the public eye in several other ways. We continued to benefit from the free full-page public service ads appearing in regional and
national magazines. By her election to the executive board of the directors of the Essex County Tourist Council, Mrs. Shutzer was able to keep abreast of county tourism developments. Her service on the board of directors of the Salem Chamber of Commerce keeps us in constant touch with local business issues, trends, and concerns. We persisted in our efforts to attract coverage from the Boston-area media, and we were rewarded by special magazine, newspaper, radio, and television attention. The department devoted more time than ever before to attending public relations professional meetings, both business and nonprofit, and to seeking out additional bus tour business to Salem and the Institute. Mrs. Shutzer continued her weekly column, "Essex County Chronicles," in local newspapers, (now ten years in the Salem Evening News!) and committed blocks of important time to communications with elected government officials on the state and national levels as part of a New England-area effort by museums and historical societies to preserve public funding of essential cultural resources. Efforts continue to give our exhibition program greater public exposure so that more people will be able to enjoy the treasures of our collections and the provocative themes of Essex County History and life in the decades ahead.

By way of conclusion, I am extremely pleased to announce, as I did at the Annual Meeting, that the Accreditation Commission of the American Association of Museums has recently informed us that the Institute has been enthusiastically granted reaccreditation. We were first granted accreditation in 1972 when the program was in its formative stages. In his six-page narrative report, the visiting examiner, Edward P. Alexander, formerly on the staffs of Colonial Williamsburg and Winterthur, commended the Institute for its "enhanced scholarly influence," its improved publications program, and its "increasing number of special exhibitions," and also noted that in "its attempt to be more community oriented it is obviously succeeding." Dr. Alexander concluded his report with the gratifying observation that "the high quality, superior standards, and active educational programs of the Essex Institute make it a credit to the museum profession." During these troubled financial times for nonprofit institutions, such a positive assessment means a great deal to us.

Respectively submitted,
BRYANT F. TOLLES, JR.
Director and Librarian
Since its establishment in 1848, the Essex Institute has benefited greatly from the kind generosity of those who have made specific bequests to the Institute in their wills. For many individuals, those bequests made permanent the support which they had offered the Institute during their lifetimes. Such bequests have become increasingly important in recent years as inflation and rising costs have placed greater strains on the endowment and the annual operating budget of the Institute.

Bequests to the Institute may be made in any amount for a wide variety of purposes. Most are offered without restrictions, thereby enabling the director and trustees to designate them for general endowment or other areas considered appropriate. Occasionally, restricted bequests are made, satisfying the donor's wish to support museum acquisitions, a specific historic house property, the education program, publications, the library, a lecture series, or other areas of personal interest. Although most bequests come as cash, stocks, or bonds, tangible assets such as real estate, rare books, or historical, fine, and decorative arts objects are also left to the Institute.

By making a bequest to the Essex Institute, you can reduce the size of the taxable assets of your estate, thereby benefiting your heirs. Thus the Institute, as a beneficiary, receives the full amount of your bequest, and your heirs benefit from tax savings. As a legal provision made by will, a bequest may be structured in several different ways. The Institute may be named as beneficiary of a testamentary (life income) trust, or an outright, a residuary, or a contingent bequest. Before arranging for bequests of any kind of property, however, donors are encouraged to consult with their financial and/or legal advisers, and with Institute officials. Inquiries concerning bequests may be directed to:

Bryant F. Tolles, Jr., Director and Librarian
Essex Institute
132 Essex Street
Salem, Ma 01970
REPORT OF THE TREASURER

The audited statements of account prepared by Albert W. Dodge, Jr., for the fiscal year March 31, 1981, accompany this report. The books of the Institute are available in the Treasurer's office for examination by any member who wishes to see them.

The value of endowment funds on March 31, 1982 was $3,281,341. as compared with $3,395,111. a year ago.

Respectfully submitted,

H. GILMAN NICHOLS

Treasurer
ESSEX INSTITUTE

FINANCIAL STATEMENTS

MARCH 31, 1982 and 1981

ALBERT W. DODGE, JR.
Certified Public Accountant
38 Porter Street
Wenham, Massachusetts 01984
To the Council of the
Essex Institute:

I have examined the balance sheets of the Essex Institute as of March 31, 1982 and 1981, and the related statements of general fund revenues, expenditures and other changes and the summary of changes in fund balances for the year then ended. My examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In my opinion, the aforementioned financial statements present fairly the financial position of the Essex Institute at March 31, 1982 and 1981, and the results of its operations and the changes in its fund balances for the years then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

By: Albert W. Dodge
Certified Public Accountant

July 1, 1982
ESSEX INSTITUTE  
STATEMENT OF GENERAL FUND REVENUES, EXPENDITURES, AND OTHER CHANGES  
FOR THE YEARS ENDED MARCH 31, 1982 AND 1981

<table>
<thead>
<tr>
<th></th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admissions</td>
<td>$41,744</td>
<td>$35,044</td>
</tr>
<tr>
<td>Unrestricted gifts used to meet expenses</td>
<td>38,094</td>
<td>34,643</td>
</tr>
<tr>
<td>Membership dues</td>
<td>32,952</td>
<td>31,012</td>
</tr>
<tr>
<td>Publications</td>
<td>29,147</td>
<td>25,267</td>
</tr>
<tr>
<td>Other income</td>
<td>8,500</td>
<td>2,614</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td>150,437</td>
<td>128,580</td>
</tr>
</tbody>
</table>

**OPERATING EXPENSES**

<table>
<thead>
<tr>
<th></th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Expenses:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Museum</td>
<td>82,290</td>
<td>79,313</td>
</tr>
<tr>
<td>Houses</td>
<td>51,141</td>
<td>49,897</td>
</tr>
<tr>
<td>Publications</td>
<td>63,699</td>
<td>58,630</td>
</tr>
<tr>
<td>Library</td>
<td>82,230</td>
<td>68,996</td>
</tr>
<tr>
<td>Education</td>
<td>25,166</td>
<td>27,383</td>
</tr>
<tr>
<td>Library grant</td>
<td>28,812</td>
<td>18,785</td>
</tr>
<tr>
<td>Costs attributable to all Institute activities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration and general</td>
<td>181,298</td>
<td>156,255</td>
</tr>
<tr>
<td>Operation and maintenance</td>
<td>122,913</td>
<td>116,284</td>
</tr>
<tr>
<td><strong>Total expenses</strong></td>
<td>637,549</td>
<td>575,543</td>
</tr>
<tr>
<td><strong>Excess of operating expenses over revenues</strong></td>
<td>(487,112)</td>
<td>(446,963)</td>
</tr>
</tbody>
</table>

**FUNDS USED FOR OPERATIONS**

<table>
<thead>
<tr>
<th></th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted gifts, investment income, and other receipts for designated purposes availed of</td>
<td>238,194</td>
<td>220,507</td>
</tr>
<tr>
<td>Endowment fund unrestricted income</td>
<td>140,697</td>
<td>118,741</td>
</tr>
<tr>
<td>James D. Phillips Trust income</td>
<td>32,298</td>
<td>33,714</td>
</tr>
<tr>
<td></td>
<td>411,189</td>
<td>372,962</td>
</tr>
<tr>
<td><strong>Excess of operating expenses over revenues and funds used</strong></td>
<td>(75,923)</td>
<td>(74,001)</td>
</tr>
</tbody>
</table>

**OTHER CHANGES AND TRANSFERS**

<table>
<thead>
<tr>
<th></th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds used for plant additions</td>
<td>(39,958)</td>
<td>(19,286)</td>
</tr>
<tr>
<td>Transfers:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers from endowment funds</td>
<td>216,041</td>
<td>96,116</td>
</tr>
<tr>
<td><strong>Total other changes and transfers</strong></td>
<td>176,083</td>
<td>76,830</td>
</tr>
<tr>
<td><strong>Net increase in general fund balance</strong></td>
<td>$100,160</td>
<td>$2,829</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
ESSEX INSTITUTE
BALANCE SHEET
MARCH 31, 1982 and 1981

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current fund assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash (overdraft) (Note 5)</td>
<td>$59,363</td>
<td>$(75,017)</td>
</tr>
<tr>
<td>Dividends and interest receivable</td>
<td>48,080</td>
<td>29,914</td>
</tr>
<tr>
<td>Grants receivable (Note 7)</td>
<td>55,000</td>
<td>-</td>
</tr>
<tr>
<td>Prepaid expense</td>
<td>10,950</td>
<td>14,573</td>
</tr>
<tr>
<td>(principally insurance)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Endowment fund assets (Note 4 and 5):</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments, at cost:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash held for investment (overdraft)</td>
<td>$(114,260)</td>
<td>61,655</td>
</tr>
<tr>
<td>Fixed income</td>
<td>1,918,045</td>
<td>1,673,044</td>
</tr>
<tr>
<td>Equities</td>
<td>1,075,674</td>
<td>1,030,627</td>
</tr>
<tr>
<td><strong>Plant fund assets (Note 1):</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>122,715</td>
<td>101,288</td>
</tr>
<tr>
<td>Institute buildings &amp; improvements</td>
<td>974,972</td>
<td>910,353</td>
</tr>
<tr>
<td>Period houses</td>
<td>384,952</td>
<td>295,626</td>
</tr>
<tr>
<td><strong>Total all funds</strong></td>
<td>$4,535,491</td>
<td>$4,042,063</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
### LIABILITIES AND FUND BALANCES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accrued expenses</td>
<td>$61,862</td>
<td>$6,138</td>
</tr>
<tr>
<td>Membership dues received in advance</td>
<td>11,953</td>
<td>10,553</td>
</tr>
<tr>
<td>General fund balance (deficit)</td>
<td>(26,954)</td>
<td>(127,114)</td>
</tr>
<tr>
<td>Unexpended balance of gifts,</td>
<td>126,532</td>
<td>79,893</td>
</tr>
<tr>
<td>investment income, and other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>receipts for designated purposes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>173,393</td>
<td>(30,530)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Endowment fund balances:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted as to income</td>
<td>1,897,813</td>
<td>1,513,117</td>
</tr>
<tr>
<td>Unrestricted as to income</td>
<td>981,646</td>
<td>1,252,209</td>
</tr>
<tr>
<td></td>
<td>2,879,459</td>
<td>2,765,326</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Plant fund balances:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expended for plant</td>
<td>1,482,639</td>
<td>1,307,267</td>
</tr>
<tr>
<td></td>
<td>1,482,639</td>
<td>1,307,267</td>
</tr>
</tbody>
</table>

| Total all funds                 | $4,535,491 | $4,042,063 |
ESSEX INSTITUTE
SUMMARY OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED MARCH 31, 1982

<table>
<thead>
<tr>
<th>Endowment funds:</th>
<th>Balances</th>
<th>Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>March 31</td>
<td>1981</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted as to income</td>
<td>$1,513,117</td>
<td>$145,336</td>
</tr>
<tr>
<td>Unrestricted as to income</td>
<td>1,252,209</td>
<td>1,930</td>
</tr>
<tr>
<td>Total invested funds</td>
<td>2,765,326</td>
<td>147,266</td>
</tr>
</tbody>
</table>

James D. Phillips Trust investment income
(Note 3)

<table>
<thead>
<tr>
<th>Plant funds:</th>
<th>Balances</th>
<th>Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Expended</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1,307,267</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current funds:</th>
<th>Balances</th>
<th>Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General fund (deficit)</td>
<td>(127,114)</td>
</tr>
<tr>
<td></td>
<td>Gifts, grants, and other income - unexpended for designated purposes</td>
<td>19,163</td>
</tr>
<tr>
<td></td>
<td>Gifts, investment and other income - unexpended of endowment funds</td>
<td>60,730</td>
</tr>
<tr>
<td>Total current funds</td>
<td>(47,221)</td>
<td>169,040</td>
</tr>
<tr>
<td>Total all funds</td>
<td>$4,025,372</td>
<td>$316,306</td>
</tr>
</tbody>
</table>

Sale of duplicate library material and prints
Net realized gain on sale of investments
Tuitons and film receipts
Other receipts
Admissions
Membership dues
Publications
Other income

The accompanying notes are an integral part of these financial statements.
<table>
<thead>
<tr>
<th>Investment Income</th>
<th>Other Receipts</th>
<th>Transfers in (out)</th>
<th>Used for Plant Additions</th>
<th>Used to Meet Expenses of Current Operations</th>
<th>Balances March 31, 1982</th>
</tr>
</thead>
<tbody>
<tr>
<td>$262,683</td>
<td>$(23,323)</td>
<td>(218,368)</td>
<td>$(74,000)</td>
<td>$1,897,813</td>
<td>981,646</td>
</tr>
<tr>
<td>19,875</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>282,558</td>
<td>(241,691)</td>
<td></td>
<td>(74,000)</td>
<td>2,879,459</td>
<td></td>
</tr>
<tr>
<td>$64,595</td>
<td>(32,297)</td>
<td></td>
<td></td>
<td>($32,298)</td>
<td></td>
</tr>
</tbody>
</table>

| 140,697          | 112,343       | 216,041 (39,958)   | (367,057)                | (26,954)                                   | 47,272                 |
| 4,089            |               | (25,662) (78,443)  |                          |                                           |                        |
| 151,323          | 1,942         | 57,947 (35,752)    | (159,751)                | 79,260                                     |                        |
| 292,020          | 118,374       | 273,988 (101,732)  | (605,251)                | 99,578                                     |                        |
| $356,615         | $400,932      | $-                  | $-                       | $(637,549)                                 | $4,461,676             |

$239,871
42,687
3,794
2,237
41,744
32,952
29,147
8,500
$400,932
### ESSEX INSTITUTE
### SUMMARY OF CHANGES IN FUND BALANCES
### FOR THE YEAR ENDED MARCH 31, 1981

<table>
<thead>
<tr>
<th></th>
<th>Balances March 31, 1980</th>
<th>Grants and Gifts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Endowment funds:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted as to income</td>
<td>$1,434,814</td>
<td>$24,230</td>
</tr>
<tr>
<td>Unrestricted as to income</td>
<td>1,258,155</td>
<td>54,031</td>
</tr>
<tr>
<td></td>
<td>2,692,969</td>
<td>78,261</td>
</tr>
<tr>
<td><strong>James D. Phillips Trust investment income</strong> (Note 3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Plant funds:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expended</td>
<td>1,270,894</td>
<td></td>
</tr>
<tr>
<td><strong>Current funds:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General fund (deficit)</td>
<td>(129,943)</td>
<td>34,642</td>
</tr>
<tr>
<td>Gifts, grants, and other income - unexpended for designated purposes</td>
<td>23,393</td>
<td>63,784</td>
</tr>
<tr>
<td>Gifts, investment and other income - unexpended of endowment funds</td>
<td>46,097</td>
<td>16,762</td>
</tr>
<tr>
<td>Total current funds</td>
<td>(60,453)</td>
<td>115,188</td>
</tr>
<tr>
<td>Total all funds</td>
<td>$3,903,410</td>
<td>$193,449</td>
</tr>
</tbody>
</table>

Sale of duplicate library material and prints
Admissions
Net realized gain on sale of investments
Membership dues
Tuition and film receipts
Publications
Other receipts and income

The accompanying notes are an integral part of these financial statements.
<table>
<thead>
<tr>
<th>Investment Income</th>
<th>Receipts</th>
<th>Transfers in (out)</th>
<th>Used for Plant Additions</th>
<th>Used to Meet Expenses of Current Operations</th>
<th>Balances March 31, 1981</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 51,994</td>
<td>$ 2,079</td>
<td>$36,133</td>
<td>(96,110)</td>
<td></td>
<td>$1,513,117</td>
</tr>
<tr>
<td>36,133</td>
<td>(96,110)</td>
<td></td>
<td></td>
<td></td>
<td>1,252,209</td>
</tr>
<tr>
<td>88,127</td>
<td>(94,031)</td>
<td></td>
<td></td>
<td></td>
<td>2,765,326</td>
</tr>
<tr>
<td>$ 67,427</td>
<td>(33,713)</td>
<td></td>
<td>($ 33,714)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$36,373</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,307,267</td>
</tr>
<tr>
<td>118,741</td>
<td>93,938</td>
<td>96,116</td>
<td>(19,286)</td>
<td>(321,322)</td>
<td>(127,114)</td>
</tr>
<tr>
<td>9,475</td>
<td></td>
<td></td>
<td></td>
<td>(77,489)</td>
<td>19,163</td>
</tr>
<tr>
<td>117,923</td>
<td>10,236</td>
<td>31,628</td>
<td>(18,898)</td>
<td>(143,018)</td>
<td>60,730</td>
</tr>
<tr>
<td>236,664</td>
<td>113,649</td>
<td>127,744</td>
<td>(38,184)</td>
<td>(541,829)</td>
<td>(47,221)</td>
</tr>
<tr>
<td>$304,091</td>
<td>$201,776</td>
<td></td>
<td>($ 1,811)</td>
<td>($575,543)</td>
<td>$4,025,372</td>
</tr>
</tbody>
</table>

$ 27,653
35,044
69,638
31,012
6,869
25,267
6,293

$201,776
1. Summary of Significant Accounting Policies:

The Institute maintains its accounts on the accrual basis. Land, Institute buildings, period houses and major improvements are reflected in the balance sheet at cost. No provision for depreciation has been charged to operations.

Investments are carried at cost or, if donated, at market value at the date of donation. Gains and losses from sales are reflected in the period in which realized. Investment income is distributed on a unit basis reflecting the ratio thereto of the related funds invested in the pooled portfolio at market value.

Certain publications sponsored by the Institute are charged against the James D. Phillips Trust. Proceeds from the sales of such publications are taken into operating income.

The Institute is reviewing the source of designation of its funds in order to classify the funds between Council-designated (quasi-endowment) funds and donor-designated (true endowment) funds. The Institute has accounted for the funds and the income thereon in accordance with the restrictions designated by the donor or by the Council.

2. Retirement Plan:

The Institute participates in contributory retirement plans administered by the Teachers Insurance and Annuity Association (TIAA) and College Retirement Equities Funds (CREF) which cover all designated full-time employees. Plan assets are not included in the Institute's financial statements. Pension expense charged to operations was $8,191 and $6,316 in fiscal 1982 and 1981, respectively. The plan is a defined contribution type plan wherein benefits are based on accumulated contributions.

3. James D. Phillips Trust:

The Institute is a beneficiary of the James D. Phillips Trust. The assets of the Trust are managed by independent Trustees and are not included in the assets of the Institute. One half of the income received by the Institute is restricted endowment income to be used for specific purposes. The remaining income is unrestricted and used for current operations.
4. Summary of Investments:

1982

<table>
<thead>
<tr>
<th></th>
<th>Cost</th>
<th>Market Value</th>
<th>Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equities</td>
<td>$759,679</td>
<td>$1,319,560</td>
<td>$93,578</td>
</tr>
<tr>
<td>Money Market Funds</td>
<td>315,995</td>
<td>315,995</td>
<td>28,738</td>
</tr>
<tr>
<td>Fixed Income</td>
<td>1,913,045</td>
<td>1,764,000</td>
<td>169,704</td>
</tr>
<tr>
<td>Total</td>
<td>$2,993,719</td>
<td>$3,399,555</td>
<td>$292,020</td>
</tr>
</tbody>
</table>

1981

<table>
<thead>
<tr>
<th></th>
<th>Cost</th>
<th>Market Value</th>
<th>Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equities</td>
<td>$837,808</td>
<td>$1,537,996</td>
<td>$96,711</td>
</tr>
<tr>
<td>Money Market Funds</td>
<td>192,819</td>
<td>192,819</td>
<td>16,926</td>
</tr>
<tr>
<td>Fixed Income</td>
<td>1,673,044</td>
<td>1,664,296</td>
<td>123,027</td>
</tr>
<tr>
<td>Total</td>
<td>$2,703,671</td>
<td>$3,395,111</td>
<td>$236,664</td>
</tr>
</tbody>
</table>

5. Cash Balances:

Cash balances consist of the following as of March 31, 1982 and 1981:

<table>
<thead>
<tr>
<th></th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td>Naumkeg Operating Account</td>
<td>$23,355</td>
<td>$9,805</td>
</tr>
<tr>
<td>Naumkeg Payroll Account</td>
<td>988</td>
<td>988</td>
</tr>
<tr>
<td>Fiduciary Trust Co. (Income)</td>
<td>34,820</td>
<td>(86,010)</td>
</tr>
<tr>
<td>Petty cash</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>Total cash current funds</td>
<td>$59,363</td>
<td>$(75,017)</td>
</tr>
<tr>
<td>(deficit)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiduciary Trust Co.</td>
<td>$(114,260)</td>
<td>$61,655</td>
</tr>
<tr>
<td>(principal cash)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6. Fire Loss, Insurance Recovery:

On February 22, 1982, the National Guard Armory adjacent to the main Institute building was destroyed by fire. Damage was limited to the building exterior and basement. Insurance proceeds received in July 1982 of $23,011 is expected to offset costs of renovation.

7. Grant Receivable:

The Institute has received approval for a matching grant from Massachusetts Historical Commission for the construction of equal access facilities and repairs to the brownstone and brick of the main building complex. Funds in the amount of $55,000 will be received at the conclusion of the project. Under the contract, the Institute will provide matching funds of $60,900 with total project cost expected to be $115,900.
CALENDAR OF EVENTS

April 1, 1981 - March 31, 1982

April 1 (Continuing). Exhibition, "Fashions in Draperies" (to June 1).

April 1 (Continuing, Tuesday evenings). "All About Manuscripts and Archives...," Continuing Education course taught by Robinson Murray and Ellen Mark (to April 29).

April 6. Opening of exhibition "'Scratching Birds' and 'Profile Mountain': Some Prints of Bufford and Prang" (through June 21).

April 6, 13, 27; May 26, 27, 28, 29. Annual guides course.

April 28. Annual Meeting.

May 2. Bay State Historical League symposium, with Curator Anne Farnam as speaker.


May 16. Parker Lecture by David Brinkley, NBC News anchorman, (held at Salem High School, followed by a reception at the Essex Institute).

May 26, 27. Education department rug repair course, taught by Pat Konecki, instructor at the Cooper-Hewitt Museum, New York City.

June 1. Opening of exhibition, "Salem Witches: Documents of an Early American Drama" (to October 31).

June 10, 11. Education department children's film: Twice-Told Tales.


June 18, 19, 20. American Historical Print Collectors Society Annual Meeting, cohosted by Essex Institute, Peabody Museum, and Hawthorne Inn.

June 25. Opening of exhibition, "98 Years of America at Play: The Games of Parker Brothers" (to November 1).
David Brinkley, NBC News anchorman and 1981 Parker Lecturer at the Institute, with (l. to r.) Director Bryant F. Tolles, Jr. and President Edward H. Osgood.

July 8, 15, 22, and August 5. Education department summer evening film festival, featuring films of Merchant and Ivory Productions, including The Europeans.

July 21, 28; August 4, 11, 15. Education department "Parker Games" workshops.

August 15. Giant Monopoly (R) board game on the street in front of the Essex Institute (as part of the Parker Games summer exhibition).

September 23. Special reception for Corporate/Institutional members, featuring Parker Games exhibit and refreshments.

September 25, December 2. Education department course in miniature ceramics, taught by Elizabeth Chambers.

September 26. Local Monopoly (R) tournament held at the Institute (as part of the Parker Games exhibit).

October 6. Education department teachers' conference.

October 13. Education department presents journalist Chet Frost, film on "Bermuda, Yesterday and Today."

October 14. Evening Monopoly (R) tournament, (in conjunction with Parker Games exhibit).

October 16, 17. Essex Institute/Peabody Museum/Salem State College conference on "Massachusetts and the Sea."

October 19, 26; November 2, 9, 16, 23, 30. (Monday evenings). Antiques lectures by George Michael.


October 22. Annual Meeting of the Ladies Committee.

November 7. Traveling exhibition on Paul Revere, sponsored by the Paul Revere House in Boston (to January 3).

November 24. Concert, "An Evening with Telemann," featuring Rolf Thorstein Smedvig (trumpet) and Joyce Lindorff (harpsichord).


December 5, 12. Education department workshops on handmade Victorian ornaments.

December 8, 9, 10. Education department film, Mary Poppins.


January 5, 19, February 2. Winter film festival on "Ancient Chinese Art and Culture."


February 12. Staff Valentine Party for department volunteers.


March 10, 17, 24, 31. Ropes Memorial Botanical Lecture Series, sponsored by the Institute and held at the First Church of Salem.

Meetings and Visitations Sponsored by Outside Institutions

April 1. New England Sites.
April 12. View Point Academy.
April 22. Wethersfield Historical Society.
May 21. Meeting of the Manuscript Society.
June 3. Harvard 25th Reunion Class.
June 3. Exeter Historical Society.
June 23. Dartmouth AARP.
September 9. Salem Chamber of Commerce breakfast meeting.

photo by Gainsboro Studio
The Monopoly® games took place in the museum's upstairs gallery.

Photo by Gainsboro Studio
A special event of the 1981 summer exhibition "98 Years of America at Play: The Games of the Parker Brothers" was a Monopoly® competition, held at the Institute in September.

photo by Gainsboro Studio
September 10. Winterthur Museum.
September 16. Jewish Community Center.
September 17. Hersey House for Seniors.
September 20. Wakefield Historical Society.
September 29. P.M.I. Institute.
October 17. Wayland Historical Society.
November 12. CPA Wives of Massachusetts.
November 31. Coast Guard Auxiliary.
December 13. Magnolia Library.
January 29. Emerson College.
February 18. Annual Meeting of the North Shore Childrens' 
    Friend and Family Service Society.
March 24. "Old House Clinic" sponsored by Historic Salem, Inc.;
    lecture on draperies by E.I. Curator Anne Farnam.

Print Room Exhibitions

"'Scratching Birds' and 'Profile Mountain'": Some Prints of
    Bufford and Prang." April 6-June 21.
"William Morris Hunt and the Summer Art Colony at Magnolia,
    Massachusetts, 1876-1879." November 18-February 28.
"98 Years of America at Play: The Games of Parker Brothers."
    June 25-November 1.

McCarthy Gallery Exhibitions

"Salem Witches: Documents of an Early American Drama."
    June 1-October 31.
"An Agreeable Heat: Parlor and Cooking Stoves Used in 19th-
"Salem Parks: Open Space for History and Recreation.
    March 22-May 24.
Mrs. Mary Busa, Manager of the Peabody office of the Charlestown Savings Bank (the 100th Corporate/Institutional member of the Essex Institute), received the bank's membership certificate from Institute President Edward H. Osgood.

photo by Gainsboro Studio
Anne Farnam


With Margaret Burke Clunie and Robert F. Trent, Furniture at the Essex Institute (Salem: Essex Institute, 1980). Illustrated, with bibliography.

Dean T. Lahikainen


Bettina A. Norton


"Massachusetts Personalities: John Rogers," Massachusetts Bay Antiques (Ipswich, Massachusetts), April 1982.


Phyllis S. Shutzer


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"Acknowledgments," Margaret Burke Clunie, Anne Farnam, and Robert F. Trent, Furniture at the Essex Institute (Salem: Essex Institute, 1980).


Review: New England Meeting House and Church, 1630-1850, edited by Peter and Jane M. Benes (Annual Proceedings of the Dublin Seminar
Bryant F. Tolles, Jr. (Cont.)


John H. Wright

A recent gift to the Institute museum was the oil painting Eastern Point, Gloucester (c. 1945), painted by Emile Gruppe of Gloucester.

photo by Mark Sexton
The Clement-Derby-Beebe Summer House, donated by Dr. and Mrs. Frederick Marmo of Wakefield, was dedicated in June. Shown here are Mrs. Marcus Beebe, Mr. Beebe, Miss Ruth Woodbury (WHS), Director Bryant Tolles, President Edward Osgood, and Ladies Committee Chairman Mrs. Patrick Conley.

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Council member Peter Seamans, Curator Anne Farnam, Associate Curator Dean Lahikainen, and House Guide Anne Merrill.

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The Clement-Derby-Beebe Summer House, just prior to the ribbon-cutting.

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New England Power Co., Salem
North Shore Shopping Center, Peabody
The Ogan Company, Inc., Revere
Pattee-Anne Shop, Salem
George Peabody Co-operative Bank, Peabody
Pickering Oil Heat Service, Salem
P. T. Brake Lining Company, Inc., Lawrence
Roger Conant Co-operative Bank, Salem
L. H. Rogers, Inc., Salem
The Salem Corporation-East India Joint Venture, Salem
Salem Laundry Co., Inc., Salem
Salem Maritime National Historic Site, Salem
Salem News Publishing Company, Salem
Salem Oil & Grease Co., Salem
Salem Suede Inc., Salem
Security National Bank, Lynn
Sertech Laboratories, Inc., Salem
Shawmut Merchants Bank, Salem
Shetland Properties, Salem
John Smidt & Company, Inc., Peabody
Soucy Insurance Agency, Inc., Salem
S. Starensier, Inc., Newburyport
Sweetheart Plastics, Inc., Wilmington
Tri-City Sales, Inc., Lynn
Vincent's Potato Chip Co., Salem
Warren Five Cents Savings Bank, Peabody
William Wallace & Company, Inc., Boston
XTRA Corporation, Boston
LIBRARY MUSEUM-PASS MEMBERSHIPS 1981-1982

Beverly Public Library, Beverly
Beverly Farms Library, Beverly Farms
Georgetown Peabody Library, Georgetown
Sawyer Free Library, Gloucester
Hamilton Public Library, Hamilton
Malden Public Library, Malden
Manchester Public Library, Manchester
Abbot Public Library, Marblehead
Melrose Public Library, Melrose
Nahant Public Library, Nahant
Reading Public Library, Reading
Carnegie Library, Rockport
Salem Public Library, Salem
Swampscott Public Library, Swampscott
Lucius Beebe Memorial Library, Wakefield
Woburn Public Library, Woburn
### Annual Report

#### NECROLOGY *

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<th>DATE DECEASED</th>
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<td>Mrs. Arthur E. Coon</td>
<td>April 1971</td>
<td>May 28, 1981</td>
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<td>Mrs. Horace E. Davenport</td>
<td>Feb. 1945</td>
<td>April 18, 1981</td>
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<td>Mr. William Mason Howe</td>
<td>Feb. 12, 1946</td>
<td>Jan. 9, 1982</td>
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<td>Mr. Lea S. Luquer</td>
<td>1961 to 1974</td>
<td>July 4, 1981</td>
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<tr>
<td>Honorary Curator of Coins</td>
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<td>Honorary Curator of Dolls</td>
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<td>Mrs. George Nichols</td>
<td>April 1, 1965</td>
<td>Jan. 1982</td>
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<tr>
<td>Mr. Andrew Oliver</td>
<td>April 1, 1965</td>
<td>Oct. 20, 1981</td>
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<tr>
<td>Mrs. William H. Robinson, Jr.</td>
<td>June 11, 1957</td>
<td>May 1, 1981</td>
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* The Necrology listing may be inaccurate, since our records are not always complete at the time the Annual Report is printed.
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